

May 20, 2020

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council meeting scheduled for **Wednesday, May 27, 2020 at 6:00 p.m.** shall be conducted via Zoom tele/video virtual conference and shall be live streamed on Terrebonne Parish Council’s Facebook page. There is no physical meeting location. The meeting is being conducted in by this method in order to protect the health, safety, & welfare of the public.

This meeting will not include video of the Council sitting in the Council meeting room. Council Members, Administration, and their staff will participate remotely. Dependent upon on a participant’s account settings, you may or may not be able to actually see a participant.

1. Facebook

The Public may view the meeting over live video stream on the Terrebonne Parish Council’s Facebook page. The public can access the page by searching for “Terrebonne Parish Council” or by typing this link into your browser: <https://www.facebook.com/Terrebonne-Parish-Council-368815619869936/>.

The Facebook page will be used for viewing purposes only. The comments section will be disabled.

Public wishing to address the Council will be administered through Zoom.us. Instructions are below.

2. Listening/viewing to the Meeting via Zoom

The Public may view, listen, and call into the meeting through Zoom webinar or teleconference. **Unless you follow instructions in part 3 below, you will not be able to address the Council during this meeting.**

A. View the Meeting from a PC, Mac, Android, or iPhone device.

1. Enter this link into your browser to join the webinar:
<https://zoom.us/j/96311606954?pwd=SG5tVmRid0VUUytISmZjcFFJUzdaQT09>
2. When prompted, enter your name and email address.
3. Click “Join” or “Join Webinar.”
4. The meeting should automatically download and launch.

B. Listen to the Meeting from any mobile or wired touchtone telephone.

1. Dial 1-312-626-6799 or 1-929-205-6099 or 1-253-215-8782
2. When prompted, enter the **Webinar ID 963 1160 6954 Password: 516624**
3. Callers should enter their legal name in the chat box in order to be recognized. Anonymous callers will not be recognized.

3. Public Addressing the Council

Individuals “Wishing to Address the Council” will have to fill out a speaker card and email the card to council@tpcg.org. A speaker card is attached to this Notice. As always, Public Comment is allowed only on an item listed on the agenda. To prevent participation in the meeting by anonymous or fictitious individuals, you are required to include your name, telephone number, and email address on the card. You are also required to sign and date your speaker card at the bottom. If you do not have printing and/or scanning technology, your typed name will suffice for an electronic signature.

Speaker cards will be accepted until 12:00 p.m. (Noon) CST on Tuesday, May 26, 2020. Any cards submitted after the deadline will not be accepted. Speaker cards submitted without the required information and signature will not be accepted.

When the Council staff receives your speaker card in compliance with these instructions, you will be sent an electronic invitation to join the meeting. For this reason, you will need to include a valid email address on your speaker card. **Any cards submitted without a valid email address will not be accepted.**

Individuals who have submitted a speaker card in accordance with this notice by 12:00 p.m. (Noon) Tuesday, May 26, 2020 may need to sign into a Zoom account to participate. To sign up for a free account, go to <https://zoom.us/signup>. To sign into your Zoom account, go to <https://zoom.us/signin>.

Each individual addressing the Council shall be limited to 1.5 minutes (1 minute and 30 seconds).

4. This meeting will be the sixth time the Terrebonne Parish Council uses webinar conferencing technology to conduct a public meeting. While every effort is being made to conduct a smooth and inclusive public meeting during this time of emergency, please understand that technology may not always be reliable, whether due to human error or technical error. Please offer your patience and understanding while the Council launches and improves this new way of connecting to the people of Terrebonne Parish.



Parish of Terrebonne COUNCIL MEETING SPEAKER CARD

Meeting Date: **Wednesday, May 27, 2020**

Complete this card before 12 p.m. (noon) on **Tuesday, May 26, 2020**

Provide the following information before submitting a speaker card:

Name: _____

Address: _____

Phone: _____ Email: _____

Affiliated Organization/Business: _____

Select the item you wish to address the Council regarding:

Approval of Minutes

Item under Staff Reports

Approval of Accounts Payable Bill Lists

6:30 p.m. Public Hearing

Approval of Manual Check Lists

Street Lights

Item under General Business

Monthly Engineering Reports

Provide item number/topic from the council meeting agenda:

I certify that I am the person submitting this speaker card and this information is true and correct to the best of my knowledge and ability.

Signature: _____ Date: _____

Return the completed form to the council clerk by email to council@tpcg.org or fax to (985) 873-6521. If you do not have access to either of these options, contact the Council Clerk's Office at (985) 873-6519. **Unsigned speaker cards will not be accepted.**

Disclaimer: Agenda subject to change. For more information, visit tpcg.org.

Mailing address:
TERREBONNE PARISH COUNCIL
P.O. Box 2768
Houma, LA 70361



Phone: (985) 873-6520
Fax: (985) 873-6521
Email: council@tpcg.org
Website: tpcg.org
Facebook: Terrebonne Parish Council